

RENEWAL LEASE ATTACHMENT

Tenant Information Update Form

Rental Property Address: _____

Tenant #1 Name: _____

Home #: _____ **Cellular #:** _____

Work #: _____ **Email:** _____

Tenant #2 Name: _____

Home #: _____ **Cellular #:** _____

Work #: _____ **Email:** _____

Tenant #3 Name: _____

Home #: _____ **Cellular #:** _____

Work #: _____ **Email:** _____

VEHICLE INFORMATION: (Please list all vehicles that are garaged/parked at the property.)

Year _____ **Make & Model** _____ **Color:** _____

Year _____ **Make & Model** _____ **Color:** _____

Year _____ **Make & Model** _____ **Color:** _____

Mailing Address: _____

(If different than above, example a PO BOX or alternate address.)

Please list all occupant(s) not on lease agreement: _____

Pets: Yes / No If yes # and type: _____

EMPLOYMENT UPDATE Tenant #1 (Required)

Current Employment / Company Name: _____

Position: _____

Telephone #: _____ **Employed Since:** _____

EMPLOYMENT UPDATE Tenant #2 (if applicable - Required)

Current Employment / Company Name: _____

Position: _____

Telephone #: _____ **Employed Since:** _____

EMPLOYMENT UPDATE Tenant #3 (if applicable - Required)

Current Employment / Company Name: _____

Position: _____

Telephone #: _____ **Employed Since:** _____

Please note: This form cannot be used to add an occupant, an additional lease holder or additional pets without prior written approval and lease or addendum paperwork from the JGI office. Please call the office if you have questions on any changes to your current lease agreement.

3/31/2016