



# CONDO-COOP-HOA PROPERTY DATA SECTION (PDS)



**\*Means Required Information**

\*Broker Load (Y or N)  \*ML #

<b>LOCATION</b>	Street #: <input type="text"/> Street Dir: <input type="text"/> *Street Name: <input type="text"/> St Suffix: <input type="text"/>
	Unit #: <input type="text"/> *Town: <input type="text"/> *Zone: <input type="text"/> *Zip: <input type="text"/> Zip + 4: <input type="text"/>
	Sec/Area: <input type="text"/>
	*Cross St: <input type="text"/> *Development: <input type="text"/>
	*School District Name: <input type="text"/> *School District #: <input type="text"/> District: <input type="text"/>
	Section: <input type="text"/> Block: <input type="text"/> Lot: <input type="text"/> Building: <input type="text"/>
	Tax Unit # <input type="text"/> Corner Prop (Y or N): <input type="checkbox"/> *Waterfront (Y or N): <input type="checkbox"/> Waterfront Desc.: <input type="text"/> *Waterview (Y or N): <input type="checkbox"/>
	Bulkhead (Y or N): <input type="checkbox"/> Docking Rights: <input type="text"/> Beach Rights (Y or N): <input type="checkbox"/> *Adult Community (Y or N): <input type="checkbox"/> Minimum Age: <input type="text"/>
Gated Property (Y or N): <input type="checkbox"/> Front Exposure: <input type="text"/>	
<b>PRICE &amp; DATES</b>	*Listing Price: <input type="text"/> *Taxes (w/o Exempt.): <input type="text"/> Additional Village Taxes: <input type="text"/>
	Taxes with basic Star Exemption: <input type="text"/> Common Charges: <input type="text"/> Maintenance: <input type="text"/>
	Deductible %: <input type="text"/> Heating: <input type="text"/> Management: <input type="text"/>
	Insurance: <input type="text"/> Sewer: <input type="text"/> Electric: <input type="text"/>
	Reserve: <input type="text"/> Fees: <input type="text"/> Other Fees: <input type="text"/>
	*Listing Date: <input type="text"/> *Exp Date: <input type="text"/>
	Finance Restrictions: <input type="text"/>
<b>HOME CHARACTERISTICS</b>	*Type Ownership (Condo, Co-op, Homeowner's Assoc): <input type="text"/>
	*Model Name: <input type="text"/> Detached/Att (Det-Att-Sd): <input type="text"/> # Floors in Building: <input type="text"/> Unit on Floor #: <input type="text"/>
	# Floors in Unit: <input type="text"/> *Rooms: <input type="text"/> *Bedrooms: <input type="text"/> *Baths-Full: <input type="text"/> *Baths-Half: <input type="text"/> *MBR 1 <sup>ST</sup> Floor (Y or N): <input type="checkbox"/>
	*Kitchen Type (None, Combo, Eik, Eff): <input type="text"/> *Dining Room: <input type="text"/> *Basement (Crawl-Full-Part-None-Opt): <input type="text"/>
	Finished Bsmt (P-Y-N): <input type="checkbox"/> Approx Int. Square Footage: <input type="text"/> # Fireplaces: <input type="text"/> W/W Carpet (Y or N): <input type="checkbox"/> Wood Floors: <input type="checkbox"/> Cable (Y or N): <input type="checkbox"/>
	Elevator (Y or N): <input type="checkbox"/> *Approx. Year Built: <input type="text"/> *New Construction (Y or N): <input type="checkbox"/> Skylight: <input type="checkbox"/> Appearance: <input type="text"/>
	Handicap Access (Y or N): <input type="checkbox"/> Handicap Access Desc.: <input type="text"/>
	*Smoking (Y or N): <input type="checkbox"/> Doorman (Y or N): <input type="text"/>
	*1st Floor Description: <input type="text"/>
	2nd Floor Description: <input type="text"/>
<b>EXTERIOR</b>	*Construction: <input type="text"/> Garage: <input type="text"/> Gar. Type: <input type="text"/> Parking (Y or N): <input type="text"/>
	Parking Spaces: <input type="text"/> Parking Charges: <input type="text"/> Patio/Terrace (Y or N): <input type="checkbox"/> *Pool (AG-IG-N): <input type="text"/>
	Pool Description: <input type="text"/> Amenities: <input type="text"/>
	Auxiliary Rooms: <input type="text"/> *Pets (Y or N): <input type="checkbox"/> Pet Type (Select up to 2): Cat <input type="checkbox"/> Dog <input type="checkbox"/>
	Tennis Court (Y or N): <input type="checkbox"/> Tennis Court Desc.: <input type="text"/>

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**APPLIANCES** \*Stove:  \*Refrigerator:  \*Washer:  \*Dryer:  \*Dishwasher:

**UTILITIES** \*Fuel:  \*Heat:  \*A/C (# or CAC):  CAC # Zones:

**GREEN** Green Features (Y or N):  Green Certified (Y or N):  Green Certification Type:   
 Certification Year:   
 Energy Efficiency Attributes:

**OWNER/BROKER** \*Owner:  \*Status/Showing Phone #:  \*Broker / Agent Owned (Y or N):   
 \*Seller Agency Compensation:  \*Buyer Agency Compensation:  \*Broker Agency Compensation:   
 Agency (Enter A If Agency):  \*Exclusions (Y or N):  \*Negotiate Direct (Y or N):  Occupancy:   
 Show Instructions:  Lockbox (Y or N):  Owner Financing (Y or N):

**REMARKS** Remarks:

\*Directions:

Property Desc.:   
 (No Contact info, Status, etc.)

**MISCELLANEOUS** \*Also For Rent (Y or N):  Rental Price:  \*Listing Broker Compensation (For Rental):   
 Personal Property Exclusions:   
 \*Supersedes (Y or N):  Supersedes ML #:  \*REO (Y or N):  \*Short Sale:   
 President Board/Managing Agent:   
 Managing Agent Phone #:  Bylaws Attached (Y or N):

**OPEN HOUSE** Broker Open House Start Date:  Broker Open House End Date:   
 Broker Open House Time:  Broker Open House Note:   
 Consumer Open House Start Date:  Consumer Open House End Date:   
 Consumer Open House Time:  Consumer Open House Note:

**SIGNATURES** Owner Signature  Owner Signature   
 Address  Email Address   
 Home Phone  Other Phone   
 Date  MLS Office Name   
 Listing Agent  Co-Listing Agent