

INSTRUCTIONS FOR SUBMITTING AN OFFER ON MY LISTING

Thank you for your interest in submitting an offer on this listing. In order to stream line the process and give everyone a fair chance to purchase this property please follow the guidelines below to assure a smooth review of your offer. Please be advised.

ALL OFFERS WILL BE PRESENTED TO THE SELLER AND EACH OFFER WILL BE ACKNOWLEDGED, NOBODY WILL BE IGNORED.

1. Please have all offers typed on current revised CAR forms and with addendums and supplements.
2. Please attach a copy of a pre-qualification letter or pre-approval letter from the lender of choice. The letter **must have the contact information** for the Mortgage/Loan Broker.
3. Please attach a **copy of a recent** Bank Statement or Brokerage statement showing the source of the down payment and closing costs.
4. Please print out the summary sheet below, fill the blanks and include with the offer that is submitted.

If the above simple instructions are followed you will have the greatest chance of getting your offer accepted. If you have any questions you can contact me at 310-372-5777 or Text me at 310-292-0788. **(Text messages get the fastest response.)**

Agents Name submitting the offer _____

Phone _____ Cell _____

Email _____

Offer Price \$ _____

Down Payment \$ _____

Loan type: conventional _____ FHA _____ Cash _____

Escrow Period _____

Contingencies other than the standard 17 day due diligence and 21 day financing:

Please fill out this info sheet and place on the first page of your offer. Offers can be faxed to 310-265-6044 or Emailed to Steve@stevewolfe.com (email is preferred)