

METRO FINANCIAL & REALTY SERVICES

Please print, complete and read carefully before faxing to (916) 369-1400.

PROPERTY ADDRESS: _____

RENT \$: _____ **SECURITY DEPOSIT \$:** _____ **ANTICIPATED MOVE-IN DATE:** _____

HOW DID YOU LOCATE THIS PROPERTY? _____

- a. Please complete application entirely. Incomplete applications will not be accepted nor processed.
- b. A completed application is required for EACH ADULT residing at the property. Identification to be verified by a driver's license and/or social security card.
- c. Applications are accepted through fax providing originals are received in our office within three business days if requested AND application fee has been submitted.
- d. THE CREDIT REPORT FEE IS \$15 PER APPLICANT
- e. Application process and approval is approximately 1-5 business days depending on the number of applications, response to our verifications or timely submission of documents by applicant.
- f. We require a good rental reference from your landlord or manager over the past 3 years. Previous homeowners will require good payment history of mortgage. Good credit History will assist you in qualifying to rent. Poor credit will be considered on a case by case basis.
- g. Self-employed applicants may be required to submit recent tax returns, last three months of banking statements, recent 1099's and other related items.
- h. One year Leases may be required on most properties; however, please verify with us on any exceptions. Please verify with us.
- i. Copies of lease agreements are available for viewing at our office between normal business hours.
- j. Information regarding the amenities of each property is NOT GUARANTEED by Metro Financial and Realty Services. We advise that you check and view each property to insure the amenities included to meet your individual requirements.
- k. All Applicants are processed through the Credit Bureau of Columbus, Innovis for a credit rating. Any judgments, collections, slow pay or any credit problems, may be grounds for denying this application. Any application refused because of credit rating problem can be verified by contacting: EXPERIAN (WWW.EXPERIAN.COM) P.O. BOX 2002, ALLEN, TX 75013-0036 (888-397-3742)
- l. We do business under the Federal Fair Housing Law.

I HAVE READ AND UNDERSTOOD THE APPLICATION GUIDELINES.

X

SIGNATURE / DATE

X

SIGNATURE / DATE